



Property and Construction Management Department

Boston Public Facilities Department
Thomas M. Menino, Mayor
Michael J. Galvin, Chief of Public Property

Public Facilities Commission
Patrick Harrington, Chairman
Michael Hatfield, Commissioner
John Walsh, Commissioner

Location: 26 Court Street, 10th Floor, Conf. Rm. 10A
Boston, MA 02108

Meeting Time: 2:00 p.m.

Dear Commissioners:

I recommend that the votes noted below and incorporated into the AGENDA, be approved by the Commission at its October 17, 2013 meeting:

October 17, 2013

RECEIVED
CITY CLERK'S OFFICE
2013 OCT 15 P 1:57
BOSTON, MA

VOTE 1	CONTRACT TO MACRITCHIE ENGINEERING, INC.: To provide engineering design and construction administration services for the City Hall Heating, Ventilation and Air Conditioning System Upgrades project.	\$623,155.00
Doug Chakmakian		
VOTE 2	AMENDMENT TO THE VOTE OF AUGUST 1, 2013: Regarding a contract with HMFH Architects, Inc. to complete the Module 3 feasibility study for the Josiah Quincy Upper School and Boston Arts Academy project and begin schematic design services for Module 4 in conformance with the Massachusetts School Building Authority (MSBA) guidelines.	Time Extension and Increase of \$280,000.00
Brian Melia		

**PUBLIC FACILITIES DEPARTMENT
AGENDA
PUBLIC FACILITIES COMMISSION
October 17, 2013**

VOTE 1: That the Director be, and hereby is, authorized to request from the Mayor, in the name and on behalf of the Commission, written authority to award a contract, without further advertising, pursuant to a publicly advertised request for qualifications in the Boston Globe on July 8, 2013, to MacRitchie Engineering, Inc., a Massachusetts corporation, with an office at 197 Quincy Avenue, Braintree, MA 02184. Under the terms of this contract, MacRitchie Engineering, Inc. will provide engineering design and construction administration services for the City Hall HVAC System Upgrades project.

The term of this contract shall be 156 weeks from the date of execution at a cost not to exceed \$623,155.00, including \$160,000.00 for additional services, which is a fixed fee of 7.7% based on an estimated construction cost of \$6,015,000.00. The Director is also authorized to execute such contract, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.

VOTE 2: That the vote of this Commission at its meeting of December 15, 2011 and, thereafter, amended by a no vote request on March 3, 2013 and, further amended by a vote on August 1, 2013 regarding a contract with HMFH Architects, Inc. to perform a feasibility study associated with the Josiah Quincy Upper School and Boston Arts Academy project;

be, and hereby is, amended pursuant to the provisions of M.G.L. c.7C, §§44 and 52 as follows:

By deleting the following words and figures: "April 30, 2014, at a cost not to exceed \$468,000.00, including \$93,000.00 for additional services" and substituting in place thereof the following words and figures: "August 30, 2014, at a cost not to exceed \$748,000.00, which includes \$137,280.00 for base services and \$142,720.00 for additional services, thereby totaling \$280,000.00 for a contract amendment increase, using a fixed fee of 7.0%, based upon an estimated construction cost of \$186,000,000.00."

The Director is also authorized to execute such amendment, in the name and on behalf of the Commission, upon receipt of said written authority from the Mayor.